



SUBMIT YOUR CHARITY PROJECT

We want to give meaningful charity projects a professional platform and help make their work visible to a wider audience. To present your charity project **free of charge** and in an engaging way, please provide the following information:

1. Project Details

- Project name
- Organisation / association / initiative
- Contact person
- Email address
- Telephone number (optional)
- Website / social media channels, if available
- Project location / region

2. Project Description

Please describe your project briefly and clearly:

- What is the purpose of your project?
- Who does it support?
- What exactly does your project do?
- Why was the project established?
- What do you want to achieve through your work?

Recommended length: approximately 500–1,000 characters.

3. Your Impact

Tell us about your work and what you have achieved so far:

- What activities have already been implemented?
- What has been achieved to date?
- Are there any particular successes or stories you would like to share?
- How many people benefit from your project?

4. Photos & Video Material

To create an engaging presentation of your project, you are welcome to provide:

- High-quality project photos
- Videos
- Organisation / project logo
- Other relevant graphics or supporting materials

Please ensure that you have the necessary rights and permissions to publish all submitted photos, videos and other media. Where applicable, the required consent of people shown in the material must also have been obtained.



Rights & Permissions

By submitting your project, you confirm that you either own all submitted photos, videos and other media or have obtained the necessary rights and permissions to use and publish them.

You are solely responsible for the accuracy of this information. **Ride4Change** accepts no liability for incorrect statements or any potential infringement of third-party rights, including copyright, image rights, personality rights or other usage rights.

5. How Can People Support Your Project?

If your project is looking for support, please tell us how people can get involved:

- How can people support your project?
- Are donations needed?
- Are volunteers required?
- Are material donations or other forms of support needed?
- How can interested people get in touch with you?

6. Links & Further Information

Please provide all relevant links, for example:

- Website
- Donation page
- Social media channels
- Crowdfunding campaign
- Other relevant information pages

7. Permission to Publish

By submitting your project, you confirm that **Ride4Change** may use the information and materials provided to present your charity project **free of charge** across its communication channels.

You further confirm that you hold all necessary rights and permissions for the submitted content and have obtained any required consents.

Submission Checklist

- ☐ Project name and organisation provided
- ☐ Contact person and contact details provided
- ☐ Project description submitted
- ☐ Photos / logo provided
- ☐ Videos provided, if available
- ☐ Support and donation opportunities provided
- ☐ Relevant links added
- ☐ Rights and required permissions confirmed

Thank You for Your Commitment!

Thank you for the work you do and for giving people the opportunity to make a difference.

We will review your submission as soon as possible and contact you if any information is missing. Once everything is complete, we will prepare your project for **free presentation through Ride4Change**.